Request for Proposals for CBO Organisational Strengthening in the Hanover, Philipstown, Petrusville and Vanderkloof Communities, Northern Cape.

RFP Reference: [All Communities CBOs, Hanover CBOs, Petrusville CBOs, Philipstown CBOs, Vanderkloof CBOs]
Issue Date: [5 November 2026]
Submission Deadline: [3 December 2026, 23:59 pm]
Submission Format: Online

1. Introduction:

Three Community Trusts linked to Pixley ka Seme Trust, Linde Trust and Kalkbult Trust, are issuing this call for proposals as part of their community development in the Renosterberg and Emthanjeni Local Municipalities, which are within the Pixley Ka Seme District Municipality, specifically for the communities of Hanover, Petrusville, Philipstown, and Vanderkloof. The Trusts have the following three main components for community development:

Community Revitalisation, Education Support, and Community Disaster Management.

These components are aligned to the Trusts' vision of creating long-term impact and shared prosperity in beneficiary communities. The trusts aim to improve the social and economic circumstances of beneficiary communities by uplifting community environments, ensuring quality education from early childhood into adulthood, addressing pertinent social issues to improve health and wellbeing and ensuring communities can cope effectively should there be any natural disasters.

The Tshikululu Trust, on behalf of the Trusts, manages the implementation of community programmes. As part of this undertaking, Tshikululu hosted a rapid needs assessment with the communities of Hanover, Petrusville and Philipstown. One finding across all communities was the need to strengthen support for Community-Based Organisations (CBOs). To address this, Tshikululu is releasing this Request for Proposals (RFP).

2. Scope of Work

This Request for Proposals (RFP) is an invitation to Service Provider(s) to bid for the implementation of CBOs Organisational Strengthening, supporting a total of 5-8 CBOs in each of the communities of Hanover, Petrusville, Philipstown and Vanderkloof.

The timeframe for this assignment is 2 years (2027-2028), renewable annually based on performance.

Implementing partners can apply for the entire programme (4 communities with the below targets) or for any community, based on their abilities and experience. Tshikululu intends to use a consistent implementation model across all communities, adapted to the context of each community, and may engage the proposed partner/s for this purpose.

2.1. Potential implementing partners should:

- Demonstrate an understanding of working with CBOs and understanding their functions and needs
- Have good experience in understanding the risks, challenges, barriers and opportunities for CBOs.
- Demonstrate experience working in rural, under-resourced, or marginalised areas
- Appoint a local delivery partner or coordinator based (e.g., a local NGO, an established CBO or a locally recruited coordinator) to offer mentorship, coordinate face-to-face support, follow up with CBOs and maintain relationships between visits;
- Set out a clear capability-transfer approach (e.g., develop a cadre of local trainers and mentors, co-facilitation) and peer-mentoring between more established and emerging CBOs) so that support can continue beyond the funded period.

- Have a track record of managing grants or contract values above R500,000 per annum.

2.2. The components of the programme are:

a) Baseline and endline CBO capacity assessments:

- An assessment of 5-8 CBOs must be conducted to give a starting point for each CBO in their organisational development and to form the basis for support.
- The implementer will supply and apply a framework and a set of tools for assessing organisational capacity.
- A similar assessment of the same CBOs must be conducted at the end of the programme to give a view of the changes realised, and insights into the contribution of the programme to those changes.

b) Capacity Building (as applicable):

CBOs should receive simplified structured training on:

- Governance policies and procedures (number of policies developed and refined)
- Human resources policies and procedures
- Financial policies, systems and audits
- Monitoring, evaluation and learning
- Board oversight, roles and responsibilities (number of board members trained
- Proposal writing training
- CBO profile development
- Social media profile development, risks, consents, and sensitive data use

c) Mentorship:

- Training must be accompanied by face-to-face and online mentoring to help CBOs and staff strengthen policies, processes, and systems.
- Face-to-face mentoring must be delivered or coordinated through the local delivery partner or coordinator in each community, with a clear schedule of visits and follow-up.

d) Seed grants:

- CBOs under the programme with limited funds can apply for seed grants to a maximum of R50 000 per year. The implementing partner is expected to manage milestone payments against deliverables.
- All CBOs under the programme will be able to apply, provided general organisational development, financial management training has been concluded, and must be linked to a need identified in the CBO's capacity assessment or project plan.
- Applications are permitted for short-term public benefit activities and operational equipment. Payment tranches will be established, based on the application.
- CBOs must submit a short seed-grant report and expenditure reconciliation at agreed milestones, to the implementing partner.

e) Networking and collaboration:

- Networking among the CBOs will facilitate a community of practice to enable knowledge-sharing, peer support, collective advocacy and action, and the empowerment of marginalised voices within communities.

3. Proposed targets:

Town	District	Province	CBOs	Training people	Policies developed/ refined	Proposals submitted	Seed grants
Hanover	Pixley Ka Seme	Northern Cape	5	15	30	15	5
Petrusville	Pixley Ka Seme	Northern Cape	5	15	30	15	5
Philipstown	Pixley Ka Seme	Northern Cape	5	15	30	15	5
Vanderkloof	Pixley Ka Seme	Northern Cape	2	6	12	6	2
Total			**17**	**51**	**102**	**51**	**17**

4. Implementation Methodology:

The proposed implementing partner/s will receive a list of CBOs to be supported. Efforts should focus on simplified training, systems review, and mentorship. Demonstrate efforts to increase organisational confidence and capabilities. The aim is to ensure CBOs are sustainable.

Support must be anchored in each community through a local delivery partner or coordinator, and must progressively transfer capability to local people and organisations so that CBOs can continue to access support beyond the funded period.

5. Proposed Deliverables:

- Baseline assessment report based on identified set criteria
- Clear Project Plan to assist each organisation to improve outcomes
- Training outputs and outcomes
- Mentorship outputs and outcomes
- Approved and disbursed grants, outline of how the seed grants will be spent and their outcomes
- Inclusion of an anchor localisation partner, capability-transfer plan per community.
- Monthly and quarterly update reports detailing changes in key performance indicators of programme outcomes Endline assessment report based on identified criteria,
- Close-out report

6. Submission Requirements:

In order to apply for this assignment as a whole, or for any community, please submit:

- A proposal narrative explaining your approach to the Scope of Work (4 pages maximum)
- A high level implementation plan for the grant timeframe
- At least five indicators to be monitored, frequency of data collection and sources of verification (that the data collected is correct)
- A detailed budget with budget notes (per community) explaining how the budget was calculated for each category;
- Milestone payment terms linked to the Scope of work;
- CVs of the main proposed team member(s) - programme lead, organisational development specialist, data collection/monitoring and evaluation
- At least two references of direct experience with similar assignments, within the past 24 months
- SARS Tax Clearance Certificate
- BEE certificate
- Last two years of financial statements
- Board members' names, designations and ID copies
- Proof of address (e.g., municipality utility bill)
- Local (municipal to provincial) participation or partnership is essential.

7. Evaluation Criteria

Proposals may be evaluated based on:

Evaluation Criteria	Percentage
Understanding of the Scope of Work	20%
Implementation approach	15%
Realistic project timeline with milestones	15%
Cost/value for money	20%
References/past performance	10%
Minimum documents	10%
Local experience/presence	10%

All proposals must be submitted by 3 December 2026, 23:59 pm.

Please direct your queries for the attention to your local community development officer (CDO) or Tshikululu Social Investment at the following email address scatec@tshikululu.org.za or call on +27 (0)11 544 0300.

Guidelines on How to Apply

1. Log or register in to the portal (https://tshikululu.grantplatform.com/) and scroll to the bottom of the screen, where you will see the Scatec logo and the Start Application button.

2. Click Start Application.

3. Under the Category dropdown, select Scatec Community Trusts → then proceed with your application.

Tshikululu Policies

There is no fee to submit a proposal in response to this call.

For more information about how Tshikululu manages private information, please refer to the Privacy page on Tshikululu's website https://tshikululu.org.za/privacy/

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As part of Tshikululu's zero-tolerance approach to fraud, corruption and unethical behaviour, we have implemented the independently managed Vuvuzela hotline, enabling stakeholders to anonymously report suspicions of unethical conduct, using the following link http://thehotline.co.za/reports/contact-report.php